



**The National Family Planning Board, a Statutory Agency of the Ministry of Health and Wellness** is seeking to identify a motivated, result-orientated, and qualified professional to fill the following vacancies.

**TREATMENT LIAISON OFFICER - GMG/SEG 1: PAY BAND 7 (NOT VACANT)**

The incumbent will report to the Senior Treatment Liaison Officer and will support the use of best practices in the delivery of sexual and reproductive health services by conducting research and assisting in the development of standards and quality of service for psychosocial care and support programmes for sexual and reproductive health treatment and care (to include counselling, patient referral, social support and adherence support). Co-ordinate and participate in the delivery of training for health care workers and patients in treatment support services. Monitor and evaluate the performance of RHA's in adhering to best practices and protocols in treatment support, identifying issues and risk to health service delivery and recommending strategies and interventions to ensure the delivery of quality health care.

**Technical / Professional Responsibilities**

1. Assists in the conduct of research and drafting of standards and quality of care for support services including counselling, patient referral and social support/adherence support.
2. Co-ordinates the provision of training to health and service delivery personnel at the Regional Health Authority level and in the private sector in the use of these best practices and adherence to protocols for delivery of quality care to clients by conducting training or organizing training in counselling, patient referral and social support/adherence support.
3. Monitors and evaluates, including conducting technical audits within the Regional Health Authorities and liaising with the Ministry's Health Services Planning and Integration Division on audit matters; working in collaboration with staff at that level to identify barriers to maintaining quality care; and recommending interventions to address these.
4. Provides advice and technical support to service delivery units to ensure that adequate family planning supplies, equipment and facilities are available in keeping with these best practices.
5. Promotes HIV/AIDS/STI testing and screening as a major strategy at selected clinics conducted by the Regional Health Authorities.
6. Promotes prevention of mother to child infection for both HIV and congenital syphilis.
7. Provides inputs to the curriculum for psychosocial care and support for sexual and reproductive health.
8. Collaborates with the National AIDS Committee and Parish AIDS Committees to ensure that the Regional Health Authorities address issues of treatment and referrals of HIV/AIDS patients.
9. Makes presentations in various fora as directed.

## **Management/Administrative Responsibilities**

1. Liaises with relevant agencies, Ministries and Donor Agencies on matters pertinent to the project.
2. Prepares Terms of Reference for planned consultancies and training interventions relating to the component.
3. Coordinates training and technical assistance for staff and sub-recipients to prepare work plans according to overall project objectives.
4. Liaises with the Accounts and Procurement to determine the status of disbursements and procurement in relation to the component.
5. Monitors activities along the implementation phase.

## **Other**

Performs other related functions assigned from time to time by the Senior Treatment Liaison Officer.

## **Required Competencies:**

### **Core**

- Project management skills.
- Good problem solving and analytical skills.
- Good interpersonal skills.
- Ability to work in and lead a team.

### **Technical**

- Sound knowledge of trends and developments in the field of sexual and reproductive health
- Sound knowledge of HIV/STI training, counseling, treatment, care and support.
- Good understanding of the multi-sectoral approach to HIV/AIDS response.

## **Minimum Required Education and Experience**

- Bachelor's Degree in Sociology, Health Science or equivalent
- 3 years' related working experience

## **Specific Conditions associated with the job**

- Periodic travel required to conduct training and field audits, and attend seminars and conferences.
- May be required to work beyond normal working hours.

Applications should be emailed to [nfpbapplications@jnpfb.org](mailto:nfpbapplications@jnpfb.org) to the attention of the Director, Human Resource Management and Administration (Acting) no later than **February 17, 2023**.

We thank all candidates for responding, however, only short-listed applicants will be contacted.